# **Homebuilder Inspection Forms**

### **BATH & CLOSET**

• Install Mirror & Shower Door

#### **CABINET**

- Final
- Installation
- Measure

#### **CLEAN**

- Interior Clean
- Interior Re-Clean
- Interior Re-Clean 2
- Pressure Wash Driveway

### **CONCRETE**

- Dig Slab
- Driveway
- Form Slab Labor
- Pour Slab

## **COUNTERTOPS**

- Install Granite
- Marble Installation

### **DRYWALL**

- Finish Flat
- Sheetrock Hang

## **ELECTRIC**

- Electrical Underground Conduit Install
- Hot Final
- Rough
- Trim

### **ENERGY AUDIT**

• Energy Audit

#### **EXCAVATION**

- Finish Grade
- Rough Grade

### **FLOORING**

- Carpet Installation
- Ceramic Tile Installation
- Flooring-Hardwood Installation

### **FRAMING**

- Complete
- Final

#### **GARAGE DOOR**

Installation

## **HVAC**

- Final and Startup
- Rough In
- Start-Up
- Trim

## **INSULATION**

- Attic Loose Fill and Final
- Wall Insulation Blown-in

### **LANDSCAPE**

• Complete Sod and Shrubs

### **MASONRY**

• Brick Veneer - Labor

### **PAINT**

- 1<sup>ST</sup> Interior
- Final After Carpet
- Interior Complete & Punch

## **PLUMBING**

- Final Trim
- Rough-in Underground
- Top Out

## **ROOFING**

• Shingle Installation

## **SIDING**

• Vinyl

## **STUCCO**

- Complete
- Lath

## **TERMITE TREATMENT**

Application

## TRIM CARPENTRY

- 1<sup>st</sup> Interior Trim
- 1<sup>st</sup> Trim and Railings
- 2<sup>nd</sup> Interior Trim
- 2<sup>nd</sup> Trim and Hardware

## **WINDOWS & EXT. DOORS**

Installation

	Ca	abinet-	Final	<u>18</u>	<u>32</u>				
Community:	Lot:	P.O.#:			Subcontractor:		Crew:		
Verification of Compliance w	rith Quality Program Requiren	nents_	FTQ 2	TQ	Checkpoints				
☐ Compliance with initial jo	ob-ready requirements				Scribe molding a	t all sheetrock tr	ansitions		
☐ Compliance with require	ed material inspection and te	sts			Doors even and	square			
☐ Compliance with work in	n process inspection requiren	nents			Door bumps insta	alled			
·	ompletion inspections and te				Install molding ur				
☐ Compliance with safety		.0.0			Cope molding to base				
	incomplete items, observatio	ne and			Check cabinet fir		olete		
corrections:	incomplete items, observatio	ilis allu			Check for damag				
					Putty all nail hole				
					Cabinets, doors,		d for damage /		
scratches, both inside and outside¥									
	FTQ Scores	s and Co	omple	ior	n Sign-off				
Inspection- <u>5051</u> Quality 5 4 3 2	Notes:								
On-Time 5 4 3 2	Notes:								
Sign and date*: Cell # / ID #:: Task has been has been verified complete and in o	compliance with contract drawings and specification	Signed: ns except for non-	conformances	and inc	complete items reported above.	Date:			
ETC 260 Quality Score On-Time Score		4 = 1 minor prob 4 = Late	lems		Hotspot or 2-3 minor Late by 1 day	2 = 6+ or major problem 2 = Late by 2 days	s		



I = InjuryCopyright 2012 First Time Quality

	Clear	n-Interi	or Cle	aı	n <u>110</u>		
Community:	Lot:	P.O.#:			Subcontractor:		Crew:
<ul> <li>□ Compliance with initial journal</li> <li>□ Compliance with require</li> <li>□ Compliance with work in</li> <li>□ Compliance with Task country</li> <li>□ Compliance with safety</li> </ul>	ed material inspection and te in process inspection require completion inspections and to	ests ments ests ons and			Checkpoints Clean toilets Don't stand on cool Clean out all call could clean out all tube Report observed Clean kitchen call could co	binets and drawe intertops and val os, toilets, and si d damage/defect	nities nks ts to builder
Increation FOF4	FIQ Score	s and C	ompieti	OI	i Sign-on		
Inspection- <u>5051</u> Quality	Notes: Notes:						
Sign and date*: Cell # / ID #::	compliance with contract drawings and specification	Signed:	-conformances a	nd inc	complete items reported above	_ Date: a.	
FT 360 Quality Score On-Time Score Safety Score	5 = 100% NO problems 5 = On Time 5 = 100% NO problems	4 = 1 minor prob 4 = Late 4 = 1 minor prob		3 =	Hotspot or 2-3 minor Late by 1 day Hotspot or 2-3 minor	2 = 6+ or major proble 2 = Late by 2 days 2= 4+ or major proble	$I = Late\ more\ than\ 2\ days$





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Concrete-Dig Slab <u>123</u>									
Community:	Lot:	P.O.#:		Subcontractor:	C	Crew:			
Verification of Compliance w	rith Quality Program Requiren	nents	FTQ 2TQ	Heightened	Awareness Check	points			
		icitis_		Check if conduit					
☐ Compliance with initial jo					oting and nail to b	ottom of form			
☐ Compliance with require	ed material inspection and te	sts		,	· ·				
☐ Compliance with work in	process inspection requirer	nents		<ul><li>☐ Conduit and plumbing locations verified</li><li>☐ Footing depth per plan and code</li></ul>					
☐ Compliance with Task c	ompletion inspections and te	ests		Footer depth pe	•				
☐ Compliance with safety	policies and procedures			Do not over dig	,				
Notes: Nonconformances, i corrections:	FTQ Scores	SC	amulation of the state of the s	Sign off					
Inspection- <u>5051</u>	FIQ Scores	s and C	ompienoi	i Sigii-oii					
Quality 5 4 3 2 1	Notes:								
On-Time 5 4 3 2 1	Notes:								
Sign and date*: Cell # / ID #::	compliance with contract drawings and specificatio	Signed: ns except for non	-conformances and in	complete items reported above	_ Date:				
FT 360 Quality Score On-Time Score Safety Score	5 = On Time	4 = 1 minor prob 4 = Late 4 = 1 minor prob	3 =	Hotspot or 2-3 minor Late by 1 day Hotspot or 2-3 minor	2 = 6+ or major problem 2 = Late by 2 days 2= 4+ or major problem	$1 = Late\ more\ than\ 2\ days$			



EI	ectric-Electrical	Under	ground	Conduit In	stall <u>118</u>				
Community:	Lot:	P.O.#:		Subcontractor:		w:			
Verification of Compliance w	rith Quality Program Require	ments_	FTQ 2TQ	Checkpoints					
☐ Compliance with initial jo	ob-ready requirements			String in conduit	t pipe				
☐ Compliance with require	ed material inspection and t	ests		<ul> <li>Conduit installed 7" COP to COP off electrical hub when meter and panel on garage side</li> </ul>					
☐ Compliance with work in	n process inspection require	ements			d 8" COP to COP of out opposite the g				
☐ Compliance with Task c	ompletion inspections and	tests		being sub-fed					
☐ Compliance with safety	policies and procedures			Check plot plan	for utility				
Notes: Nonconformances, i corrections:	incomplete items, observati	900 S							
	FTQ Score	es and C	ompletio	n Sign-off					
Inspection- <u>5051</u>	4. Norm								
Quality 5 4 3 2 1	Notes:								
On-Time 5 4 3 2 1	Notes:								
Sign and date*: Cell # / ID #::  Task has been has been verified complete and in	compliance with contract drawings and specifical	Signed:	-conformances and in	ncomplete items reported above	Date:				
FT 360 Quality Score On-Time Score Safety Score	5 = 100% NO problems 5 = On Time 5 = 100% NO problems	4 = 1 minor proi 4 = Late 4 = 1 minor proi	3 :	= Hotspot or 2-3 minor = Late by 1 day = Hotspot or 2-3 minor	2 = 6+ or major problems 2 = Late by 2 days 2= 4+ or major problem	I = Excessive problems I = Late more than 2 days I = Injury			



	Flooring-	Carpe	t Insta	ılla	ation <u>126</u>				
Community:	Lot:	P.O.#:			Subcontractor:		Crew:		
Verification of Compliance w	vith Quality Program Requiren	nents_	FTQ 2T	·Q	Checkpoints	,			
☐ Compliance with initial j	ob-ready requirements				No damage to walls or baseboards				
☐ Compliance with require	ed material inspection and te	sts			Carpet must be POWER stretched with no bubbles, humps, etc.				
☐ Compliance with work in	n process inspection requirer	nents			All seams checked to be clean, tight, & not raised.				
☐ Compliance with Task of	completion inspections and te	ests			Carpet stretched in tight in all areas, no gaps around perimeters of any room.				
☐ Compliance with safety	policies and procedures				Carpet tucked tig	ght at all transitio	ns		
Notes: Nonconformances, corrections:	incomplete items, observation	ns and			Carpet is proper	ly finished agains	st tile, vinyl and wood		
FTQ Scores and Completion Sign-off									
Inspection- <u>5051</u>	1140000		<u> </u>		· • · • · · · · · · · · · · · · · · · ·				
Quality 5 4 3 2	1 Notes:								
On-Time 5 4 3 2	1 Notes:								
Sign and date*: Cell # / ID #::  Task has been has been verified complete and in	compliance with contract drawings and specification	Signed: ns except for non	-conformances a	ind inc	omplete items reported above	_ Date:			
Quality Score	5 = 100% NO problems	4 = 1 minor prof	olems		Hotspot or 2-3 minor	2 = 6 + or major problem	I = Excessive problems		



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	HVAC-F	inal a	nd S	tar	tup <u>133</u>				
Community:	Lot:	P.O.#:			Subcontractor:		Crew:		
T7 '6' ' CC 1'	'// O I'/ D D				Cl. 1				
<u>Verification of Compliance w</u>	ith Quality Program Requirem	<u>ients</u>	FTQ	2TQ	Checkpoints				
☐ Compliance with initial jo	b-ready requirements				Combustible app 1" clearance from		on has a minimum of es.		
☐ Compliance with require	d material inspection and tes	sts			Condensate line has insulation all the way down to the top plate to prevent condensation issues.				
☐ Compliance with work in	process inspection requiren	nents			Condensate lines have a minimum of 1/4"/ft. of fall and are supported at intervals less than 4ft.				
☐ Compliance with Task c	ompletion inspections and te	ests			Air Filter Installed		iaii 4it.		
☐ Compliance with safety	policies and procedures				A/C Condenser Level				
	ncomplete items, observatio	ns and			All registers blow	ing properly			
corrections:					Drain line cleare	d and draining v	verified		
					Grills square and	d in good condit	ion		
					Condensate line	(s) has 90 @ ex	terior		
					System tested in	cooling and he	ating		
					Emergency cond refrigeration syst		witch wired to to ensure operation.		
		X			Test fire furnace	s, burning off al	l shipping oils		
		2)							
	Sel								
	FTQ Scores	s and C	omple	tion	n Sign-off				
Inspection-5051			<b>-</b>						
Quality 5 4 3 2 1	Notes:								
On-Time 5 4 3 2 1	Notes:								
Sign and date*: Cell # / ID #::	compliance with contract drawings and specification	Signed:ns except for non	-conformance	s and in	complete items reported above.	Date:			
FT 360 Quality Score On-Time Score Safety Score	$5 = On \ Time$	4 = 1 minor prol 4 = Late 4 = 1 minor prol		3 =	Hotspot or 2-3 minor Late by 1 day Hotspot or 2-3 minor	2 = 6 + or major proble 2 = Late by 2 days 2 = 4 + or major proble	I = Late more than 2 days		



<sup>2= 4+</sup> or major problem

Compliance with nitial job-ready requirements   Don't stand on countertops   Don't stand on stand o			Pair	nt-1st	Interio	r <u>14</u>	<u> 10</u>			
Compliance with initial job-ready requirements Compliance with required material inspection and tests Compliance with work in process inspection requirements Compliance with safety policies and procedures Notes: Nonconformances, incomplete items, observations and corrections:    Compliance with safety policies and procedures Notes: Nonconformances, incomplete items, observations and corrections:    Complete paint coverage   Don't stand on countertops	Community:	Lot:		P.O.#:		Su	bcontractor:		Crew:	
Compliance with required material inspection and tests Compliance with work in process inspection requirements Compliance with safety policies and procedures Notes: Nonconformances, incomplete items, observations and corrections:    Do not clean tools in sink	Verification of Complian	ce with Qual	ity Program Requirem	<u>ents</u>	FTQ 2TO	Q Ch	eckpoints			
Compliance with work in process inspection requirements    Compliance with Task completion inspections and tests   Compliance with safety policies and procedures   Compliance with safety policies and procedures   Notes: Nonconformances, incomplete items, observations and corrections:   Clean overspray from windows   Complete paint coverage   No paint on door sweeps   Clean all overspray from tubs and vanity   Protect ALL floors and cabinets from paint overspray by whatever means necessary    FTQ Scores and Completion Sign-off	•		•	.4-		_		•	oating	
Compliance with Task completion inspections and tests  Compliance with safety policies and procedures  Notes: Nonconformances, incomplete items, observations and corrections:    Clean overspray from windows	•	•	·			_ _ Do	Do not clean tools in sink			
Notes: Nonconformances, incomplete items, observations and corrections:    Complete paint coverage   No paint on door sweeps   Clean all overspray from tubs and vanity   Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabinets from paint overspray by whatever means necessary    Protect ALL floors and cabin	☐ Compliance with Tas	sk completio	on inspections and te	sts		_				
FTQ Scores and Completion Sign-off  Inspection-5051 Quality 5 4 3 2 1 Meter  On-Time 5 4 3 2 1 Meter  Sign and date* Cell # /ID #:  Sign and date* Cell # /I	☐ Compliance with saf	ety policies	and procedures			_	•			
FTQ Scores and Completion Sign-off  Inspection-5051 Quality 5 4 3 2 1 Notes:  On-Time 5 4 3 2 1 Notes:  Sign and date*: Cell # / ID #::						□ No	No paint on door sweeps			
Quality 5 4 3 2 1 Notes:  On-Time 5 4 3 2 1 Notes:  Sign and date*: Cell # / ID #:: Signed: Date:  Task has been has been verified complete and in compliance with contract drawings and specifications except for non-conformances and incomplete items reported above.	by whatever means necessary									
Quality 5 4 3 2 1 Notes:  On-Time 5 4 3 2 1 Notes:  Sign and date*: Cell # / ID #:: Signed: Date:  Task has been has been verified complete and in compliance with contract drawings and specifications except for non-conformances and incomplete items reported above.	Inspection-5051		1 TQ OCOTES	and C	ompiem	011 0	igii-oii			
Sign and date*: Cell # / ID #:: Signed: Date: Task has been has been verified complete and in compliance with contract drawings and specifications except for non-conformances and incomplete items reported above.	<u> </u>	2 1 Notes:								
Task has been has been verified complete and in compliance with contract drawings and specifications except for non-conformances and incomplete items reported above.	On-Time 5 4 3	2 1 Notes:								
Quality Score $5 = 100\%$ NO problems $4 = 1$ minor problems $3 = Hotspot$ or $2 - 3$ minor $2 = 6 +$ or major problems $1 = Excessive$ problems				ns except for non-				ove.		



<sup>2= 4+</sup> or major problem

Plumbing-Final Trim <u>144</u>									
Community: Lot:	P.O.#:			Subcontractor:		Crew:			
Verification of Compliance with Quality Program Requiren	<u>ients</u>	FTQ 2	TQ	Checkpoints					
☐ Compliance with initial job-ready requirements				Check function	of all interior fixtu	ıres			
☐ Compliance with required material inspection and te	sts			Verify sewer dra Fill tubs with wa	_	ed			
☐ Compliance with work in process inspection requirer	nents					ıres are working			
☐ Compliance with Task completion inspections and te	ests		☐ ☐ Check outside sewer for damage						
☐ Compliance with safety policies and procedures				Hot/Cold sticker 6 o'clock positio	on shower instant on to the 3 o'clock	alled running from the consition.			
Notes: Nonconformances, incomplete items, observatio corrections:	ns and			Backflow prever		-			
				All options verifi					
				Clean up all tras		has damage			
				$\wedge$	ers free of scrato	-			
				Run all water ar	nd check for leak	S			
		X							
	75								
	•								
FTQ Scores	and C	omple	ioi	n Sign-off					
Inspection- <u>5051</u>		·							
Quality 5 4 3 2 1 Notes:									
On-Time 5 4 3 2 1 Notes:									
Sign and date*: Cell # / ID #::	Signed:				_ Date:				
Task has been has been verified complete and in compliance with contract drawings and specification		-conformances	and in	complete items reported above	_				
$\overline{On-Time\ Score} \qquad 5 = On\ Time$	4 = 1 minor prol 4 = Late 4 = 1 minor prol		3 =	Hotspot or 2-3 minor Late by 1 day Hotspot or 2-3 minor	2 = 6+ or major proble 2 = Late by 2 days 2= 4+ or major proble	1 = Late more than 2 days			



	Trim Carpe	ntry-1s	st Interi	or Trim <u>15</u>	3	
Community:	Lot:	P.O.#:		Subcontractor:	Crev	v:
Verification of Compliance with Quality Program Requirements  Compliance with initial job-ready requirements  Compliance with required material inspection and tests  Compliance with work in process inspection requirements  Compliance with Task completion inspections and tests  Compliance with safety policies and procedures  Notes: Nonconformances, incomplete items, observations and corrections:			FTQ 2TQ	100% complete Superintendent Doors close and Verify deadbolts Excess materia in the garage Exterior door ha Set nails below Install attic catw Even reveals ar	elves installed per pl - if missing material d latch smoothly s operate smoothly ls and debris place i ardware installed 100 surface valks ound doors and mitered for base	n a SINGLE BOX
	FTQ Scores	and Co	ompletion	n Sign-off		
Inspection-5051 Quality 5 4 3 2 On-Time 5 4 3 2 Sign and date*: Cell # / ID #:: Task has been has been verified complete and in	Notes:  Notes:  compliance with contract drawings and specification	Signed:	conformances and in	complete items reported abov	Date:	
FT 360 Quality Score On-Time Score Safety Score	5 = On Time	4 = 1 minor prob 4 = Late 4 = 1 minor prob	3 =	Hotspot or 2-3 minor Late by 1 day Hotspot or 2-3 minor	2 = 6+ or major problems 2 = Late by 2 days 2= 4+ or major problem	I = Excessive problems I = Late more than 2 days I = Injury

